

2017-2018 FINAL BUDGET INTERNAL SERVICE FUND (SELF-INSURANCE FUND) TRUST AND AGENCY FUNDS

September 19, 2017

SARASOTA COUNTY SCHOOL BOARD

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OVERVIEW OF SELF-INSURANCE FUND

WHAT IS THE 2017-2018 SELF-INSURANCE FUND BUDGET?

The self-insurance fund budget is established to provide an allowance to pay for anticipated employee benefit claims and losses resulting from work related injuries and third party tort liability claims.

The District made the decision to budget for these contingencies and keep the funds under the control of the District, rather than to prepay its losses by purchasing commercial insurance policies. The District's assumption of the risk of losses on these claims is balanced by the ability of the District to increase investment income and exercise greater management control over the disbursements of funds.

The Self-Insurance Fund budget is summarized as follows: SOURCES	
<u>000K0E0</u>	
Beginning Net Position	\$ 27,381,640
Revenue for Services Provided to Other Funds	\$ 58,123,189
Revenue from the Investment of Funds	\$ 229,486
Transfers In	\$ 577,910
	\$ 86,312,225
<u>USES</u>	
Salaries	\$ 348,594
Fringe Benefits	\$ 113,951
Workers' Compensation Expenses	\$ 3,698,510
General Liability Expenses	\$ 533,500
Automobile Liability Expenses	\$ 191,688
Dental Plan Expenses	\$ 2,817,500
Benefit Administration Expenses	\$ 42,927
Group Health Insurance Expenses	\$ 48,320,294
Ending Net Position	\$ 30,245,261
TOTAL Budget	\$ 86,312,225

2017 - 2018 BUDGET

INTERNAL SERVICE FUND (SELF-INSURANCE FUND) TRUST AND AGENCY FUNDS

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PREFACE

Internal Service Fund

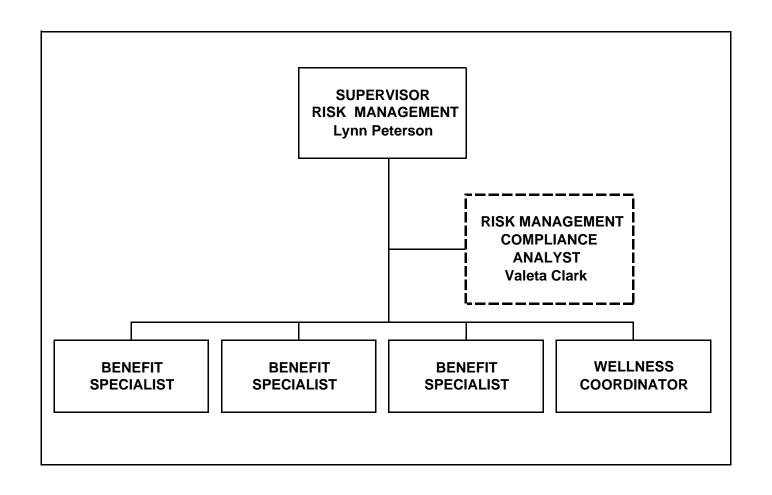
The District's only Internal Service Fund, the Self-Insurance Fund, was established by the School Board of Sarasota County on July 1, 1985 for the purpose of funding its workers' compensation liabilities. On January 16, 1987 the School Board of Sarasota County elected to self-fund its general liability exposure as well. The board established its Risk Management office on July 1, 1987 to administer the Self-Insurance Fund, its purchased insurance programs for both District claims and employee benefits, and coordination of retirement services. On July 1, 1995 the Self-Insurance Fund was expanded to include the automobile/transportation liability program and the dental plan. On January 1, 2016 the Self-Insurance was expanded to include the group health insurance plan.

Trust and Agency Funds

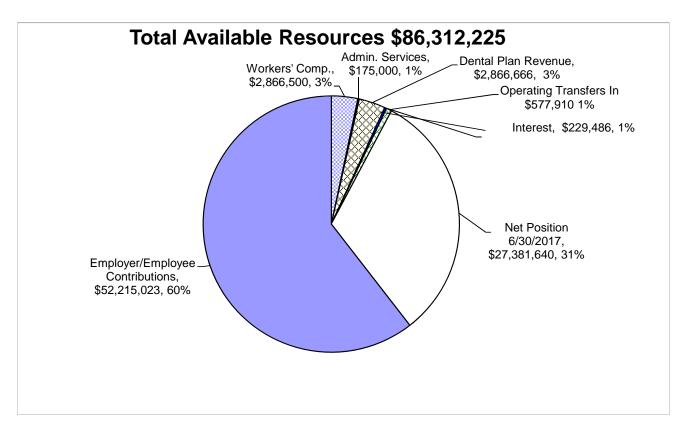
The District's Trust and Agency Funds are composed of Student Activity Funds at each school. The district does not require the Student Activity Funds to establish budgets. The Student Activity Funds Budget is an estimate based upon prior revenues and expenditures and is for informational purposes only.

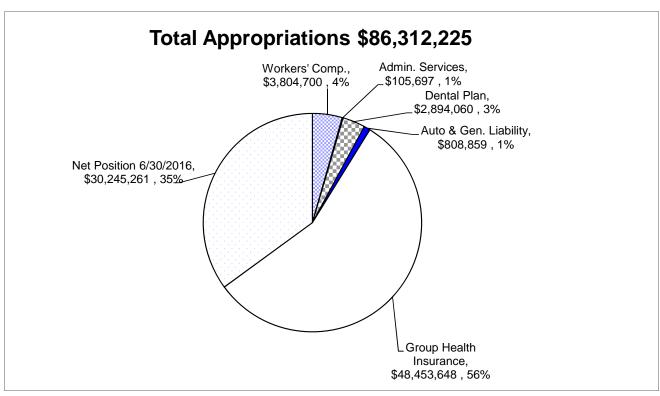
2017 - 2018 BUDGET

RISK MANAGEMENT OFFICE ORGANIZATION CHART



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA Self Insurance Fund Budget 2017-2018





Self Insurance Final 2017-2018

Consolidated Statement for all Self Insurance Funds

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Revenues for Services Provided					
to Other Funds					
Workers' Compensation Services	\$ 2,320,621	\$ 2,730,000	\$2,794,348	\$ 2,866,500	\$ 72,152
Workers' Comp. Prior Yr. Refund	-	-	-	-	-
Gen'l Liab. Other Operating Revenue	-	-	-	-	-
Benefit Administration Services	179,969	175,000	203,673	175,000	(28,673)
Benefit Admin. Miscellaneous Income	-	· -	-	· -	-
Dental Plan Services	2,347,541	2,669,445	2,866,666	2,866,666	-
Auto Liab. Other Operating Revenue	-	-	-	-	-
Group Health Employer Contributions	19,398,611	40,682,863	39,376,188	42,717,006	3,340,818
Group Health Employee Contributions	4,295,210	9,019,941	9,045,730	9,498,017	452,287
Group Health Other Oper. Revenue	-	-	1,192,655	-	(1,192,655)
Interest on Investments	233,991	141,444	404,067	229,486	(174,581)
Net Inc. (Dec.) - Fair Value Invest.	65,973	· -	(142,744)	· -	142,744
Total Revenues	28,841,916	55,418,693	55,740,583	58,352,675	2,612,092
Appropriations By Object					
Salaries	207,728	223,521	217,949	348,594	130,645
Employee Benefits	83,964	79,160	70,928	113,951	43,023
Total Salaries & Benefits	291,692	302,681	288,877	462,545	173,668
Workers' Compensation Expenses					
F.D.L. Self Insurance Fee	67,533	70,910	57,489	76,651	19,162
Third Party Administrator Fee	212,000	325,000	325,000	325,000	19,102
Excess W. C. Insurance	165,526	162,984	165,747	168,000	2,253
Actuary's Fee	9,250	9,713	9,250	9,250	2,233
Travel	1,195	1,050	204	292	88
Repairs and Maintenance	1,100	840	204	232	-
Rentals	_	1,588	_	_	_
Other Purchased Services	9,001	1,500	11,328	9,000	(2,328)
Materials and Supplies	684	1,005	466	437	(29)
Negotiated Line of Duty Pay	98,860	101,635	97,213	73,044	(24,169)
Claims Paid To Date	2,694,651	2,184,503	2,214,119	3,036,836	822,717
Other Expenses	1,032	1,051	2,214,110	-	-
Total Workers' Compensation Expenses	3,259,732	2,860,279	2,880,816	3,698,510	817,694
Canaral Liability Evanaga					
General Liability Expenses	47.000	07.405	40.000	47.500	(0.400)
Claims Administration	17,380	27,405	19,632	17,500	(2,132)
Student Athletic Catastrophic Ins.	11,305	11,305	12,492	11,000	(1,492)
Claims Paid To Date	564,239	426,500	518,385	400,000	(118,385)
Claims Incurred But Not Yet Paid		462,279	-	105,000	105,000
Total General Liability Expense	592,924	927,489	550,509	533,500	(17,009)

Self Insurance Final 2017-2018

Consolidated Statement for all Self Insurance Funds

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Automobile Liability Expenses					
Claims Administration	1,905	6,000	9,097	10,000	903
Claims Paid To Date	36,103	89,588	269,194	181,688	(0)
Claims Incurred but not yet paid	-	255,150	-	-	-
Capitalized Hardware	-	-	-	-	-
Total Automobile Liability Expenses	38,008	350,738	278,291	191,688	903
Dental Fund Expenses					
Claims Administration	207,803	210,000	213,135	217,500	4,365
Claims Paid To Date	2,336,079	2,423,111	2,424,495	2,600,000	175,505
Total Dental Fund Expenses	2,543,882	2,633,111	2,637,630	2,817,500	179,870
Benefit Administration Expenses					
Administrative Fee (FSA)	12,156	23,940	12,515	12,156	(359)
Consultant's Fee	26,471	28,210	21,061	26,471	5,409
Materials and Supplies	· -	· -	3,761	4,000	239
Other Expenses	11	-	300	300	-
Total Benefit Administration Expenses	38,638	52,150	37,637	42,927	5,289
Group Health Insurance Expenses					
Claims Paid with individual stop loss	20,590,851	45,673,740	41,096,304	45,000,000	3,903,696
Claims Incurred but not yet paid	-	-	-	-	-
Administration Services	1,109,665	2,317,266	2,204,352	2,336,794	132,442
Fees Affordable Health Care Act	-	222,075	161,217	175,000	13,783
Transitional Reinsurance Fee	-	-	-	-	-
Individual stop loss insurance	294,139	1,564,160	667,770	808,500	140,730
Total Group Health Insurance Expenses	21,994,655	49,777,241	44,129,643	48,320,294	4,190,651
Total Appropriations By Object	28,759,531	56,903,689	50,803,403	56,066,964	5,351,066
Transfers					
Operating Transfers In	7,390,877	577,910	577,910	577,910	<u> </u>
Total Operating Transfers In (Out)	7,390,877	577,910	577,910	577,910	
Excess (Deficiency) of Revenues Over					
(Under) Appropriations	7,473,262	(907,086)	5,515,090	2,863,621	(2,651,469)
Net Position, Beginning Balance	14,393,288	21,866,550	21,866,550	27,381,640	5,515,090
Net Position, Ending Balance	\$ 21,866,550	\$ 20,959,464	\$ 27,381,640	\$ 30,245,261	\$ 2,863,621

Self Insurance Final 2017-2018

Workers' Compensation Fund

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Revenues for Services Provided					
to Other Funds					
Workers' Compensation Services	\$ 2,320,621	\$ 2,730,000	\$ 2,794,348	\$ 2,866,500	\$ 72,152
Prior Yr W/C Expense Recovery	-	-	-	-	-
Interest on Investments	118,060	25,000	139,039	25,000	(114,039)
Net Inc. (Dec.) - Fair Value Invest.	43,931		(95,088)	-	95,088
Total Revenues	2,482,612	2,755,000	2,838,299	2,891,500	53,201
Appropriations By Object					
Salaries	51,416	72,000	46,532	79,246	32,714
Employee Benefits	33,954	26,000	14,859	26,944	12,085
Total Salaries & Benefits	85,370	98,000	61,391	106,190	44,799
Workers' Compensation Expenses					
F.D.L. Self Insurance Fee	67,533	70,910	57,489	76,651	19,162
Third Party Administrator Fee	212,000	325,000	325,000	325,000	10,102
Excess Coverage Premium	165,526	162,984	165,747	168,000	2,253
Actuary Fee	9,250	9,713	9,250	9,250	2,200
Travel	1,195	1,050	204	292	88
Repairs and Maintenance	-,	840		v_	-
Rentals	_	1,588	_		_
Other Purchased Services	9,001	1,000	11,328	9,000	(2,328)
Materials and Supplies	684	1,005	466	437	(29)
Negotiated Line of Duty Pay	98,860	101,635	97,213	73,044	(24,169)
Claims Paid To Date	2,694,651	2,184,503	2,214,119	3,036,836	822,717
Other Expenses	1,032	1,051	· · · · -		-
Total Workers' Compensation Expenses	3,259,732	2,860,279	2,880,816	3,698,510	817,697
Total Appropriations By Object	3,345,102	2,958,279	2,942,207	3,804,700	862,496
Excess (Deficiency) of Revenues Over					
(Under) Appropriations	(862,490)	(203,279)	(103,908)	(913,200)	(809,292)
Net Position, Beginning Balance	5,951,945	5,089,455	5,089,455	4,985,547	(103,908)
Net Position, Ending Balance	\$ 5,089,455	\$ 4,886,176	\$ 4,985,547	\$ 4,072,347	\$ (913,200)

Self Insurance Final 2017-2018

General Liability Fund

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Revenues for Services Provided					
to Other Funds					
Interest on Investments	\$ 31,170	\$ 11,000	\$ 36,241	\$ 11,000	\$ (25,241)
Net Inc. (Dec.) - Fair Value Invest.	11,021	44.000	(23,828)	- 11.000	23,828
Total Revenues	42,191	11,000	12,413	11,000	(1,413)
Appropriations By Object					
Salaries	19,737	20,330	12,725	26,230	13,505
Employee Benefits	6,856	7,061	3,463	8,909	5,446
Total Salaries & Benefits	26,593	27,391	16,188	35,139	18,951
General Liability Expenses	47.000	07.405	40.000	47.700	(0.100)
Claims Administration	17,380	27,405	19,632	17,500	(2,132)
Student Athletic Catastrophic Ins./FPL	11,305	11,305	12,492	11,000	(1,492)
Claims Paid To Date	564,239	426,500	518,385	400,000	(118,385)
Claims Incurred but not yet paid	<u>-</u>	462,279	550,509	105,000	105,000
Total General Liability Expense	592,924	927,489	550,509	533,500	(17,009)
Total Appropriations By Object	619,517	954,880	566,697	568,639	1,943
Transfers					
Operating Transfers In	279,504	298,406	298,406	298,406	
Excess (Deficiency) of Revenues Over					
(Under) Appropriations	(297,822)	(645,474)	(255,878)	(259,233)	(3,355)
Net Position, Beginning Balance	3,559,701	3,261,879	3,261,879	3,006,001	(255,878)
Net Position, Ending Balance	\$ 3,261,879	\$ 2,616,405	\$ 3,006,001	\$ 2,746,768	\$ (259,233)

Self Insurance Final 2017-2018

Automobile Liability Fund

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Revenues for Services Provided					
to Other Funds					
Interest on Investments	\$ 31,170	\$ 7,000	\$ 36,240	\$ 7,000	\$ (29,240)
Net Inc. (Dec.) - Fair Value Invest.	11,021		(23,828)		23,828
Total Revenues	42,191	7,000	12,412	7,000	(5,412)
Appropriations By Object					
Salaries	19,738	20,330	12,725	39,623	26,898
Employee Benefits	6,855	7,061	3,462	8,909	5,447
Total Salaries & Benefits	26,593	27,391	16,187	48,532	32,345
Automobile Liability Expenses					
Claims Administration	1,905	6,000	9,097	10,000	903
Claims Paid To Date	36,103	89,588	269,194	181,688	(87,506)
Claims Incurred but not yet paid		255,150	<u> </u>		
Total Automobile Liability Expenses	38,008	350,738	278,291	191,688	(86,603)
Total Appropriations By Object	64,601	378,129	294,478	240,220	(54,258)
Transfers					
Operating Transfers In	298,406	279,504	279,504	279,504	
Excess (Deficiency) of Revenues Over					
(Under) Appropriations	275,996	(91,625)	(2,562)	46,284	48,846
Net Position, Beginning Balance	2,561,903	2,837,899	2,837,899	2,835,337	(2,562)
Net Position, Ending Balance	\$ 2,837,899	\$ 2,746,274	\$ 2,835,337	\$ 2,881,621	\$ 46,284

Self Insurance Final 2017-2018

Dental Insurance Fund

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Revenues for Services Provided					
to Other Funds					
Dental Plan Services	\$ 2,347,541	\$ 2,669,445	\$ 2,866,666	\$ 2,866,666	\$ -
Interest on Investments	5,983	3,000	12,431	3,000	(9,431)
Net Inc. (Dec.) - Fair Value Invest.	, -	, <u>-</u>	· -	, -	-
Total Revenues	2,353,524	2,672,445	2,879,097	2,869,666	(9,431)
rotal Hoveridos	2,000,021	2,072,110	2,010,001	2,000,000	(0,101)
Appropriations By Object					
Salaries	29,349	25,145	43,371	57,134	13,763
Employee Benefits	8,197	9,157	15,625	19,426	3,801
Total Salaries & Benefits	37,546	34,302	58,996	76,560	17,564
Dental Fund Expenses					
Claims Administration	207,803	210,000	213,135	217,500	4,365
Dental Claims	2,336,079	2,423,111	2,424,495	2,600,000	175,505
Total Dental Fund Expenses	2,543,882	2,633,111	2,637,630	2,817,500	179,870
Total Bolitai Falla Expolloco	2,010,002	2,000,111	2,001,000	2,011,000	170,070
Total Appropriations By Object	2,581,428	2,667,413	2,696,626	2,894,060	179,870
Total Appropriations by Object	2,501,420	2,007,410	2,030,020	2,004,000	173,070
Excess (Deficiency) of Revenues Over					
` ,	(227,904)	5,032	182,471	(24,394)	(206,865)
(Under) Appropriations	(227,904)	5,032	102,471	(24,394)	(200,003)
Net Position, Beginning Balance	1,710,818	1,482,914	1,482,914	1,665,385	182,471
Het i Osition, Deginning Daidile	1,710,010	1,402,314	1,402,314	1,000,300	102,471
Net Position, Ending Balance	\$ 1,482,914	\$ 1,487,946	\$ 1,665,385	\$ 1,640,991	\$ (24,394)

Self Insurance Final 2017-2018

Benefit Self Administration

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Revenues for Services Provided					
to Other Funds					
Benefit Administration Services	\$ 179,969	\$ 175,000	\$ 203,673	\$ 175,000	\$ (28,673)
Interest on Investments	2,849	1,450	6,748	1,450	(5,298)
Net Inc. (Dec.) - Fair Value Invest.	-	-	-	-	-
Miscellaneous Income		<u>-</u>			
Total Revenues	182,818	176,450	210,421	176,450	(33,971)
Appropriations By Object					
Salaries	47,678	49,108	39,526	46,843	7,317
Employee Benefits	16,697	17,198	11,971	15,927	3,956
Total Salaries & Benefits	64,375	66,306	51,497	62,770	11,273
Benefit Administration Expenses					
Administrative Fee	12,156	23,940	12,515	12,156	(359)
Consultant's Fee	26,471	28,210	21,061	26,471	5,409
Material's and Supplies	-,	-	3,761	4,000	239
Other Expenses	11	-	300	300	-
Total Benefit Administration Expenses	38,638	52,150	37,637	42,927	5,289
Total Appropriations By Object	103,013	118,456	89,134	105,697	16,562
Excess (Deficiency) of Revenues Over					
(Under) Appropriations	79,805	57,994	121,287	70,753	(50,534)
Net Position, Beginning Balance	608,921	688,726	688,726	810,013	121,287
Net Position, Ending Balance	\$ 688,726	\$ 746,720	\$ 810,013	\$ 880,766	\$ 70,753

Self Insurance Final 2017-2018

Group Insurance Fund

	2015-2016 Actual	2016-2017 Budget	2016-2017 Unaudited Actual	2017-2018 Budget	2017-2018 Change
Revenues for Services Provided					
to Other Funds					
Employer Contributions	\$ 19,398,611	\$ 40,682,863	\$ 39,376,188	\$ 42,717,006	\$ 3,340,818
Employee Contributions	4,295,210	9,019,941	9,045,730	9,498,017	452,287
Interest on Investments	44,759	93,994	173,368	182,036	8,668
Net Inc. (Dec.) - Fair Value Invest.			-	-	-
Other Operating Revenue			1,192,655		(1,192,655)
Total Revenues	23,738,580	49,796,798	49,787,941	52,397,059	2,609,118
Appropriations By Object					
Salaries	39,810	36,608	63,070	99,518	36,447
Employee Benefits	11,405	12,683	21,548	33,836	12,287
Total Salaries & Benefits	51,215	49,291	84,618	133,354	48,735
Group Health Insurance Expenses					
Medical Claims Paid to Date	20,590,851	45,673,740	41,096,304	45,000,000	3,903,696
Claims Incurred but not yet paid	-	-		10,000,000	-
Administration Services	1,109,665	2,317,266	2,204,352	2,336,794	132,442
Other Expenses	-	222,075	161,217	175,000	13,783
Stop Loss Insurance Premiums	294,139	1,564,160	667,770	808,500	140,730
Total Group Health Insurance Expenses	21,994,655	49,777,241	44,129,643	48,320,294	4,190,651
Total Appropriations By Object	22,045,870	49,826,532	44,214,261	48,453,648	4,190,651
Transfers					
Operating Transfers In	6,812,967				
Excess (Deficiency) of Revenues Over					
(Under) Appropriations	8,505,677	(29,734)	5,573,680	3,943,411	(1,630,269)
Net Position, Beginning Balance		8,505,677	8,505,677	14,079,357	5,573,680
Net Position, Ending Balance	\$ 8,505,677	\$ 8,475,943	\$ 14,079,357	\$ 18,022,768	\$ 3,943,411

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA 2017 - 2018 BUDGET

STUDENT ACTIVITY FUNDS BUDGET

Beginning Fund Balance	\$ 7,299,604
Add: Revenues	14,610,048
Less: Appropriations	14,247,728
Ending Fund Balance	\$ 7,661,924